



Volunteer Guidelines 2024

ALL VOLUNTEERS NEED TO BE REGISTERED ON-LINE via the website.

<https://www.wallabycreekfestival.org.au/volunteer/>

We welcome families volunteering together and encourage all ages to contribute.

All family members to be registered.

Tell us your skills and passions and we will endeavour to match these, subject to availability.

Volunteers will be contacted by a Coordinator as soon as possible after application.

Volunteer meals: Fresh, wholesome meals with vegetarian options will be provided during working bees and for festival set up and pack down.

Before commencing work you are required to complete an induction.

WORKING BEE VOLUNTEERS

Registrations for Working Bees are open all year round.

2024: Working Bees throughout the year. Dates will be published, social media and email.

Areas of volunteering: All forms of Building & Construction; Land Care; Arborists, Volunteers kitchen; Admin.

Volunteer Requirement for WCF ticket: *20 hours work.*

Wallaby ReGen ticket: *10 hours work.*

Meals provided per 4hr shift

1. Inductions will be held with the Volunteer/Intake Coordinator Daily. You will be informed of the time on acceptance of application.
2. After completion of hours, you will receive confirmation by email and your free ticket prior to the festival(s).

SET-UP VOLUNTEERS

Registrations for set-up volunteers close on **13th September**

No ticket purchase required*

Areas and times of volunteering:

Construction; Visuals; Signage; Volunteers Kitchen; Pre-festival gate, Campground Ushers.

Set up times Saturday 14th - Thursday 19th Sept:

Volunteers can arrive from 8am Saturday 16th to set up camp before starting work.

Volunteer Requirement: *20 hours work.* Meals provided per 4hr shift.

1. Inductions will be held with the Volunteer/Intake Coordinator at 8am & 1pm from Saturday 14th - Tuesday 17th
2. You will be issued with a timecard to be signed off by your Coordinator at the end of each 4hr shift
3. You will receive your festival volunteer wristband after completion of your hours

****Volunteers who arrive after Monday 16th Sept MUST purchase their ticket which will be reimbursed after completing 20 hours****

FESTIVAL VOLUNTEERS: (20 – 22nd Sept.)

MUST purchase ticket prior to festival

Areas and times of volunteering:

Info lounge; Workshops Space; Ticket gate; Stage MC's & Assistants; Kids Festival; Youth Space, Pizza oven; Rubbish and Recycling; Cleaning; Volunteer Security for main gates, campgrounds; Performer Village gate, Campground Ushers, Trash Faires.

Volunteer Requirement

12 hours work over the three days for reimbursement of ticket. No meals provided to workers during the festival (except for recycling/rubbish crew).

1. Inductions will be held with the **Festival Volunteer Coordinator** on Thursday 4pm and Friday 8am
2. You will be issued with a timecard to be signed off by your Coordinator at the end of each 4hr shift

3. For ticket reimbursements see below

PACKDOWN VOLUNTEERS.

MUST purchase prior to festival

Areas and times of volunteering:

De-Construction; Volunteers Kitchen; Recycling; Cleaning; Packing up.

Pack Down times Monday 23rd - Thursday 26th Sept

Volunteer Requirement: *20 hours work.* Meals provided per 4hr shift

1. Inductions will be held with the Volunteer Coordinator at 4pm Sunday 22nd, 9am & 1pm Mon 23rd.
2. You will be issued with a timecard to be signed off by your Coordinator at the end of each 4 hr shift

TICKET REIMBURSEMENTS

1. All ticket purchases must be made on-line or by card at the gate (**No Cash**)
2. Verified timecards are required for full hours worked.
3. Ticket receipt is required with purchasers name, place of purchase & details of payment
4. No refunds after Friday 27th September.

**All festival volunteers are invited to the
Sunday night After Party!**